FMDG meeting minutes for February 9, 2012

Today we met at VBI’s Conference Center and discussed some of the ideas that have been suggested over the past several weeks for upcoming meetings.

Next month’s (March 2012) meeting is well underway in development. Keith Nunn is leading this effort and has been in contact with a few entities on campus to get someone to present for us the topic of lockdown/secure in place. We will be trying to get the presentation to stay focused on the topic at hand with minimal drift. As of this email, Officer Geoff Allen, Crime Prevention Specialist, Virginia Tech Police Department will provide us a presentation regarding lockdown/secure in place. More details to come.

Other topics in the planning stages that were discussed:

a. ICTAS Tour – Keith Nunn will be leading this effort as well. This will be a tour of ICTAS II (next door to VBI).

b. Visitor Center and Parking garage tours – A comment was made to wait until the solar panels get installed on the parking garage. It was agreed that it is a good idea to wait.

c. Video Surveillance discussion and policies

d. UOPD Leadership Development – Dawn Maxey will get in touch with John Massey to see how UOPD can help our organization grow. This will not take place until at least the summer.

e. University Facilities changes at VT (later in the year when this department settles its operations)

f. Green houses in the Spring – The idea here is to get with Horticulture, Biology, etc. to see what it is they do with these green houses and how the operate.

g. FERPA – Maintaining the confidentiality of student records and the requirements we as facilities managers have to maintain this compliance, specifically regarding the management of keys was another discussion topic brought up.

As we get more information regarding upcoming meetings it will be shared with the group.

If anyone has any comments or suggestions regarding the above suggested ideas let Keith, Johnathan and I know.

We do not have any specific planned for April’s meeting as of yet.

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